

An Taoiseach led Mission to China 19th - 24th October 2008

Enterprise Ireland is organising a Trade Mission to China which will be led by An Taoiseach, Brian Cowen T.D. We would like to invite you to join us on this mission. Full details of this Trade Mission are also on our web site www.enterprise-ireland.com/china

Participation

If you wish to Participate on this Mission please log into www.enterprise-ireland.com/china and select registration. **The closing date for registration is Friday the 29th of August.**

The participation fee for Enterprise Ireland clients will be €375 plus €21% VAT per company and will be due immediately on receipt of booking form to secure your place on this Mission. **The participation fee for non Enterprise Ireland clients will be €750 plus 21% VAT** per company of which €375 will be due immediately on receipt of booking form to secure registration.

Methods of payment

- Credit Card – please phone (01)8082000 and ask for Accounts Receivable
- Cheque made payable to Enterprise Ireland, accompanied by a copy of the application form and addressed to Finance Department, Enterprise Ireland, Glasnevin, Dublin 9
- Bank Transfer clearly indicating company name and event being paid for, to:
Bank of Ireland
112 Mobhi Road
Glasnevin
Dublin 9

Sort Code: 90-05-78
Account name: Enterprise Ireland
Account Number: 42096207,
IBAN: IE11 BOFI 90057842096207
Swift: BOFIE2D

Cancellation Policy

In the event that you cancel your participation in the mission the following charges will apply:

Participation Fees/Itinerary Preparation Fees

No charge if cancel before 29th August 2008
50% charge between 29th August - 30th September 2008
100% charge after 30th September 2008

Invoicing and Payment of Participation

All participants will be invoiced in full in advance of the Business Mission.

Individual Business Meetings

Given the anticipated number of participating companies on this Trade Mission, Enterprise Ireland is unlikely to be in a position to arrange individual company itineraries. Intending participants therefore should be in a position to arrange their own individual business meetings both in Shanghai and Beijing.

Company Directory

Enterprise Ireland will be printing a Company Directory for the Trade Mission to China, October 2008. This directory will be printed in English and Chinese. If you wish to have your company profile included in this Directory please complete the online Brochure Entry Form at www.enterprise-ireland.com/china/registration
The closing date for submission of your brochure entry is Friday the 29th of August 2008.

Enterprise Ireland Recommended Flights

Enterprise Ireland recommends the below return flights for this Trade Mission to China, 19th – 24th October 2008.

KLM

KL 3158	18OCT DUBLIN - AMSTERDAM	1415	1650
KL 895	18OCT AMSTERDAM - SHANGHAI	1820	#1055
KL 898	25OCT BEIJING - AMSTERDAM	1140	1555
KL 3159	25OCT AMSTERDAM - DUBLIN	1745	1820

AIR FRANCE

AF 5001	18OCT DUBLIN - PARIS CDG	0855	1150
AF 112	18OCT PARIS CDG - SHANGHAI	1555	#0855
AF 125	25OCT BEIJING - PARIS CDG	1250	1730
AF 5010	25OCT PARIS CDG - DUBLIN	1845	1945

- indicates flight arrival the following day

Enterprise Ireland recommends the below internal flight:

China Eastern

MU 5113	22OCT SHANGHAI HONGQIAO- BEIJING	14.00	16.00
---------	----------------------------------	-------	-------

Enterprise Ireland will organise Airport Transfers for the above recommended flights only.

Anyone travelling outside of these flights must organise their own transport to/from Airports & Hotels. Once you have booked your flights please complete the online **Travel Form** located under "Travel & Accommodation" on the Trade Mission web site www.enterprise-ireland.com/china and return to chinatm@enterprise-ireland.com before the **26th of September 2008**. Please note that due to numerous events happening in China at the time of the mission we recommend that you book all your flights as soon as possible.

If you would like to book your flights through our recommended travel agent, Neenan Travel, please contact Sergio Baceira at 01 6079916 or by e-mail sergio.baceira@neenantrav.ie

Hotels

Enterprise Ireland has negotiated special rates for accommodation in the following hotels

Shanghai: Le Royal Meridien Shanghai
789 Nanjing Road East,
Shanghai 200001,
People's Republic of China.
Tel: + 86 21 3318 9999
Fax + 86 21 6360 2507

Reservations e-mail:

Reservationsgroup.shanghai@lemeridien.com

Web site: www.lemeridien.com/royalshanghai

Room Rate : Standard Single Room : RMB 1725 per night.
(Rate includes 1 Breakfast and 15% Service Charge)

Beijing: Kempinski Hotel
50 Liangmaqiao Road
Chaoyang District
Beijing 100125
People's Republic of China
Tel: 86 10 6465 3388
Fax: 86 10 6465 3366

Reservations e-mail:

reservations.Beijing@kempinski.com

Web site: www.kempinski-beijing.com

Room Rate: Superior Single Room : RMB 1700 per night
(Rate includes 1 Breakfast, and 15% Service charge)

N.B. Mission Participants are to reserve their own accommodation on the attached Booking forms and sent to the dedicated email addresses shown above. Please advise hotel your arrival and departure dates in each location. You will receive confirmation from the Hotels within 48 hrs.

Rate of Exchange

The current rate of exchange is approx 10.5 RMB = €1.00.

Visas

To facilitate visa application process (letter of invitation) we also ask that you insert your name on the Booking Form **as it appears on your Passport. The deadline for returning this is 29th August, 2008.**

Mission participations names will be included in a list which will be attached to an invitation letter issued by the Commercial Section of the Embassy of Ireland and sent to the Embassy of Peoples Republic of China in Dublin. This letter will be sent in early September 2008. You will also be sent a copy of this invitation letter once it has been issued to the Embassy, which must be included with your visa application

You cannot proceed with applying for your Visa until you have received a copy of this letter from Enterprise Ireland

Please note it is your responsibility to apply for your own visa at the visa offices of the Chinese Embassy in Dublin. The Visa office is located at 118 Merrion Rd, Dublin 4. Please note it is open from 09:00 – 12:00, Monday – Thursday (closed Friday). Visa application forms can be downloaded from the Embassy website: <http://ie.china-embassy.org/eng/Consular/default.htm>

Health

There are currently no mandatory health requirements to enter China (Unless you have visited / transited Africa in the previous month when Yellow Fever vaccination may be required) and no specific guidelines regarding required vaccinations etc. However we strongly recommend that you seek advice from your own G.P. in this regard. People taking medication should ensure they have sufficient supply for the duration of the visit.

Business Cards

It will impress your Chinese contacts if you have your Business Cards printed in both Chinese and English. Enterprise Ireland is able to arrange to print a supply of cards for you. To have this done we require a PDF copy of your current Business card which is needed before **Friday 29th August**, to enable the necessary translation & printing to be done. We cannot guarantee requests after this date.

Please e-mail a copy of your card to: chinatm@enterprise-ireland.com

We hope that this Trade Mission will be of interest to you and we look forward to receiving your Registration, Brochure Entry, Business cards etc. on-line before Friday the 29th of August 2008.

The Enterprise Ireland China team looks forward to working with you on this Mission and assisting in growing your business in China.

Yours sincerely,

Alan Buckley
Director China
Enterprise Ireland